

Medical Team Manager

Task Force Position Description

A. Functional Description

The Medical Team Manager has overall responsibility for the management and supervision of the medical function of the task force during incident operations. The Medical Team Manager reports directly to the Task Force Leader.

B. Description of Duties

The Medical Team Manager is responsible for the following:

1. Developing and implementing the medical component of the task force tactical action plan
2. Directly supervising the medical specialists
3. Assisting in the development of the safety plan in coordination with the task force Safety Officer and task force HazMat Specialist
4. Coordinating, managing, and supervising of all medical activities
5. Determining the medical organizational and logistics needs
6. Receiving briefings and situation reports and ensuring that all medical personnel are kept informed of status change
7. Responsible for providing situation reports and maintaining records and reports
8. Preparing performance evaluations for assigned personnel
9. Directing medical care delivery to task force personnel, search dogs, and victims
10. Ensuring a continuum of medical care and coordinating interaction with all appropriate outside medical entities
11. Ensuring accountability, maintenance, and minor repairs for all issued equipment
12. Performing additional tasks or duties as assigned during a mission

C. Position Requirements and Criteria

Individuals who meet the following requirements and criteria will be eligible to become Medical Team Managers in the National US&R Response System. The intent of these requirements is to select functional managers capable of effectively managing, coordinating, and supervising the medical component in the urban disaster environment.

Medical Team Manager Task Force Position Description (continued)

D. Required Training

The Medical Team Manager shall adhere to the following:

1. Meet all Administrative and General training requirements
2. Be a licensed physician who is emergency medicine residency-trained and/or Board-certified in emergency medicine and actively practicing clinical emergency medicine and having experience with pre-hospital medical care OR be a currently licensed physician with current ACLS, ATLS and PALS certification (or equivalent) whose medical activities include clinical medicine and or pre-hospital care
3. Complete the *FEMA US&R Medical Team Specialist – Instructor-Led Training* (Course Code: 9P3130)

E. Recommended Training

The Medical Team Manager should complete the following:

1. *ICS-300: Intermediate ICS for Expanding Incidents*
2. A canine emergency medical course
3. Complete the required technical rescue skill sets and additional required rope rescue skills as defined in Appendix A of this Annex